

All agencies with emergency responsibilities have developed readiness plans. Most of these documents represent an adequate approach to readiness to respond to various emergency contingencies. Periodic review and reassessment is required, however, to ensure the currency and completeness of such plans. Annual reports are submitted to OEP.

During the year, all agencies with emergency responsibilities reported to the National Archives that essential records have been preserved and appropriately prepositioned. In some instances, however, organizational and management changes have necessitated reorientation of the records program.

Eight Emergency Action Documents have been prepared and are included in the Office of Defense Resources plans for limited war. These documents, while classified as to specific content, cover actions which would be required in an emergency situation short of war involving nuclear attack.

EMERGENCY OPERATING FACILITIES

Objective

Provision of dispersed protected emergency operating facilities and logistic support, including communication and transportation services.

Status

OEP is continuing to direct its efforts to overcome deficiencies in the headquarters protected emergency facilities program through: (1) the incorporation of protected space in new buildings designed for other purposes, where feasible; and (2) the modification of existing facilities, where possible.

Two emergency operating facilities were completed this year, one new construction start was initiated, and another facility is in the preliminary design stage. OEP expects construction to be completed on one facility in FY 1968, construction to start on another, and one additional facility to reach the final design stage. The agency is concentrating on improving the operational readiness of existing protected facilities. During FY 1968, OEP expects to conduct a detailed survey of four selected agency emergency operating facilities so that all actions necessary to bring them to acceptable standards can be expedited.

The *Handbook on Support Requirements for Federal Agency Emergency Operating Facilities*, mentioned above, has been of direct assistance to the Federal departments and agencies in the development of their emergency operating facilities and the identification of actions required to achieve acceptable readiness.

Steps were taken last year to establish a consolidated emergency operating facility for multiple agency use in one region. This is expected to provide increased readiness at lower cost. In FY 1968, efforts will be centered on establishing the operational capability of

the facility. Experience gained with this installation will be applied to other regions.

Emergency Communications

The improved Interagency Communications System serving the emergency operating facilities of the national headquarters of the Federal departments and agencies has been operational for a year and is maintained in a continuing state of readiness. The system is tested periodically.

A preliminary review of all communications requirements has been completed under a study of emergency communications services to Federal agencies by the General Services Administration under the auspices of the National Communications System and with OEP participation. It is expected that actions will be recommended this year for satisfying requirements.

Regional Operations

The coordination of emergency activities in the eight OEP/OCD Regions will be conducted from protected Federal Regional Centers when completed. One Center is in operation in Region 5. Construction was started on the Centers in Regions 1 and 8. The schedule for the remaining centers is being advanced as rapidly as possible.

NATIONAL DEFENSE EXECUTIVE RESERVE

Objectives

To recruit and train a corps of talented executives ready in emergencies to answer the President's call to Federal civil service. The program is designed to:

1. Augment the executive capability in departments and agencies of Government consistent with their emergency mobilization functions;
2. Develop and conduct an effective government-wide orientation and training program for Executive Reservists; and
3. Periodically evaluate the National Defense Executive Reserve and its readiness to perform emergency assignments.

Status

The National Defense Executive Reserve was established in 1956 under authority of a 1955 Amendment to the Defense Production Act. It was reaffirmed by the President on September 22, 1964, through issuance of Executive Order 11179, which updated the program and made OEP responsible for its administration and coordination. OEP is also responsible for evaluating the program's effectiveness.

Under this program, Federal departments and agencies having major mobilization assignments may establish units of the Executive Reserve and determine the number of Reservists needed to fill the units. Ten

Reference a.